

**MINUTES OF THE
CLARK COUNTY LAW LIBRARY
BOARD OF TRUSTEES**

Meeting Held January 15, 2025

I. CALL TO ORDER/CERTIFICATION OF PROPER POSTING OF AGENDA AND APPROVAL OF AGENDA AS POSTED. (FOR POSSIBLE ACTION)

The meeting was called to order at 12:00 p.m.

Board members present:

Tamara Beatty Peterson, President
Karen Byrd, Secretary
Hon. Jerry A. Wiese II (partial attendance)
Hon. Vincent Ochoa (partial attendance)
Jennifer Green (partial attendance)
Stephanie Itkin

Board members not present:

Hon. Joanna S. Kishner

Others in attendance:

Claudia Aguayo, Legal Counsel for the Clark County Law Library
Patrice Key, Financial Analyst, Department of Finance
Chanteyl Hasse, Director, Clark County Law Library
Kelii Ota, Office Services Manager, Clark County Law Library

Ms. Hasse certified that the agenda had been properly posted.

It was moved and carried that the agenda be approved.

II. PUBLIC COMMENT.

None.

III. APPROVAL OF THE BOARD MEETING MINUTES FROM NOVEMBER 20, 2024. BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)

It was moved and carried that the board meeting minutes for November 20, 2024 be approved.

- IV. ANNOUNCE THE APPOINTMENTS OF TAMARA BEATTY PETERSON, ESQ. AND STEPHANIE ITKIN, ESQ. TO SERVE ON THE CLARK COUNTY LAW LIBRARY BOARD OF TRUSTEES FOR A TWO-YEAR TERM ENDING DECEMBER 31, 2026, APPROVED BY THE BOARD OF COUNTY COMMISSIONERS ON DECEMBER 17, 2024. BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)**

No action taken.

- V. ELECTION OF OFFICERS FOR 2025: PRESIDENT AND SECRETARY. BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)**

It was moved and carried that Tamara Beatty Peterson continue as President and that Karen Byrd continue as Secretary.

- VI. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF THE LAW LIBRARY STAFF MANUAL. BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)**

It was moved and carried that the Law Library Staff Manual be approved as presented.

- VII. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL FOR UP TO TWO (2) STAFF MEMBERS TO ATTEND THE AMERICAN ASSOCIATION OF LAW LIBRARIES ANNUAL CONFERENCE IN PORTLAND, OR JULY 19-22, 2025. BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)**

It was moved and carried that travel for up to two (2) staff members to attend the American Association of Law Libraries Annual Conference in Portland, OR July 19-22, 2025 be approved.

- VIII. FINANCIAL REPORT. DISCUSSION AND POSSIBLE ACTION REGARDING THE LAW LIBRARY FINANCIAL REPORT. BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)**

It was moved and carried that the donation from Joshua P. Berrett, Esq. be accepted.

- IX. LIBRARY OPERATIONS REPORT. DISCUSSION AND POSSIBLE ACTION REGARDING THE LAW LIBRARY OPERATIONS REPORT. BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)**

No action taken.

X. DATE FOR THE NEXT BOARD MEETING TENTATIVELY SCHEDULED FOR MARCH 12, 2025. BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)

It was the sense of the Board that Ms. Hasse schedule the next Board Meeting for March 12, 2025 and change the date if necessary.

XI. PUBLIC COMMENT.

None.

XII. ADJOURNMENT.

The meeting was adjourned at 12:41 p.m.